

Northmead Village Community Association, Inc.

c/o Graham Management

2825 Wilcrest, Suite 600

Houston, Texas 77042

713-334-8000

Dear Member,

The Northmead Village Community Association Board of Directors is comprised of 5 elected members, all residents of the community, who ensure that the Declaration of Covenants, Conditions and Restrictions and all applicable State laws are enforced. The Board and Graham Management work very hard at trying to resolve an issue before legal action is necessary, however the Board does have to occasionally make decisions on whether or not to send an account to the Association's attorney for legal action. The Board of Directors meets on the fourth Wednesday every other month between January and September and then, depending on need, will have a final meeting between Thanksgiving and Christmas. The meetings normally last approximately 2 – 3 hours and are held at the Copperfield Community Center with the executive session beginning at 6 PM and open session beginning at 6:30 PM. Graham Management Company handles the day to day business of the Association under the direction of the Board of Directors. The time commitment for serving on the Board is contingent on the role a Board Member assumes. Our Board is structured so that each member oversees a particular aspect of the Association. Between meetings the Board and Graham Management communicate via email. Overall the time commitment is usually not more than a few hours a month.

The 2018 Annual Meeting of the Northmead Village Community Association will be held on Wednesday, March 28, 2018 at the Copperfield Community Center located at 15409 Willow River Drive. There are four (4) director positions up for election at this year's annual meeting. One position will be to fill the term of Joanne McIntyre who will be resigning from the Board at the completion of the annual meeting. The person elected to this position term will expire in March of 2019, the other 3 positions will be elected for a two (2) year term. If you would like to include your name on the list of candidates running for a position please contact Tracy Graham with Graham Management at 713-334-8000 or email her at tgraham@grahammanagementhouston.com before noon on Tuesday, March 27, 2018 so that your name can be added to the ballot that will be handed out at the annual meeting. Nominations will also be taken from the floor the evening of the meeting.

In addition to serving on the Board there is always a need for volunteers. We have a few social events planned for this year where volunteers are always welcomed and needed to make them successful. The Copperfield Community also has a very active Crime Watch Committee, information for that can be found at www.copperfield.org. In addition, if you would like to simply help out by attending the Board Meetings and bringing suggestions and concerns to the Board we always appreciate that as well. Please contact Graham Management for additional information or go to www.northmeadvillage.org.

We look forward to seeing you all at the Annual Meeting. Thank you.

Sincerely,

The Northmead Village Community Association, Inc.
Board of Directors