

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF THE NORTHMEAD VILLAGE COMMUNITY ASSOCIATION, INC.
HELD ON JANUARY 31, 2017, AT 6:00 AT THE COPPERFIELD COMMUNITY CENTER
LOCATED AT 15409 WILLOW RIVER, HOUSTON, TEXAS 77095

BOARD DIRECTORS PRESENT

Tony Ashford
Joni Davis
Sharon Malkovicz
Joanne McIntyre
Helen Nixon

DIRECTORS ABSENT

CALL TO ORDER

Due notice of the meeting having been given and a quorum being present, the meeting was called to order at 6:00 PM. Tracy Graham, the managing agent from Graham Management was in attendance, Tracy Graham recorded the minutes.

EXECUTIVE SESSION

Homeowner Hearings:

There were no homeowner hearings.

Homeowner Letters:

There were no letters received from homeowners to review.

Legal Action:

The Board discussed the legal collection status report. Specific instructions were given to the attorney on how to proceed with certain cases.

ADJOURNMENT

The Executive Session was adjourned at 6:30 PM.

OPEN SESSION

CALL TO ORDER

President Joanne McIntyre called the meeting to order at 6:33 PM. Tracy Graham recorded the minutes.

DECISIONS MADE IN EXECUTIVE SESSION

The decisions made in executive session were announced.

IN ATTENDANCE

Deputy Vasquez and Mr. Pulverenti from Pearl Lake Drive were in attendance.

HARRIS COUNTY SHERIFF PATROL

Deputy Vasquez discussed current crime related activity in the neighborhood, red light runners, and monitoring the school zones. Joni Davis suggested enhanced stops signs. Tracy Graham will check with the County to see what's recommended.

HOMEOWNER FORUM

Mr. Pulverenti attended to discuss the perimeter fence behind his house that is in need of repair. Tracy Graham will check on the fence. He also discussed his existing metal roof that has been damaged and

needs to be replaced.

APPROVAL OF MINUTES

The minutes from the meeting held on September 28, 2016 were approved.

FINANCIAL REPORT

The Board discussed the year-end financial reports. The reports were accepted as presented. Tracy Graham reported that the Association is 97% collected for the 2016 assessments. The Association finished the year \$2324.24 under budget for the 2016 year.

Bids were presented for the 2016 audit and tax return. An additional bid will be obtained from Elaine Combs.

MANAGEMENT REPORT

The Board approved the 2017 mosquito contract with the alternative dates beginning in March. The auto renew will be removed from the contract.

The 2017 pool contract was presented and approved with the addition of the splash pad maintenance. The Board will arrange a meeting with the guards prior to the pool opening. A new sign indicating pool hours will be made and installed. The splash pad will be open April 1 through October 31.

Landscape Bids were presented for updates to the entrance of Chelsea and to the splash pad area. The bids were approved as modified and Tracy Graham will inform Pampered Lawns of the changes to the bids. Tracy Graham will talk with Kelly McKnabb about cleaning up the pool flower beds.

COMMITTEE REPORTS

ARC/DRC – No Report

CCA Report – Ms. Malkovicz reported landscape improvements being made. Sharon was asked to request that the CCA do our landscaping first. It was promised some time ago but never completed.

Pool/Parks – The Board discussed a bid to power wash the pool and park areas. The bid was approved to include the sidewalks at park 2. Dallas Bland from Pools by Dallas will go out and evaluate the pool, decking, tile, coping, surface, etc. The Board ordered the following new pool furniture: 8 round tables, 32 chairs, and 3 umbrellas.

Crime Watch – Recent crime was discussed.

Newsletter/Communication Committee – The Christmas winners were discussed. Gift Cards will be sent out.

Social Committee – The Board discussed the upcoming Easter Egg Hunt.

ADDITONAL BUSINESS

There was no additional business.

NEXT MEETING DATE

The next meeting date will be March 22, 2017, at 6:00pm, at the Copperfield Community Center, with executive session beginning at 6:00 pm and open session beginning at 6:30 PM. The 2017 Annual

Meeting of the members will be held on March 22, 2017 beginning at 7:00 PM at the Copperfield Community Center. Management and the Board will coordinate sending out notices.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 9:55 PM.

3/22/17

Loanne McIntyre

DATE

APPROVED